

**Commission for Historical and Architectural Preservation**  
**Meeting Minutes**  
**April 14, 2020**

The Public Hearing of the Commission for Historical and Architectural Preservation (CHAP) commenced at 1:00 on April 14, 2020.

1. **ROLL CALL** – This meeting was chaired by Tom Liebel. Roll was called and the following commissioners were in attendance:

	Present	Absent
Tom Liebel	X	
Ann Powell	X	
Aaron Bryant	X	
Jill Dennis	X	
Laura Penza	X	
John Bullock	X	
Larry Gibson	X	
Anath Ranon	X	
Matthew Mosca	X	
Jim French	X	
Elizabeth Nix	X	
Kate Edwards	X	
Monica Rhodes	X	

2. **Revise Guideline**

Request:	Amend CHAP’s Rules and Regulations to allow for virtual hearings.
Petitioner:	
Staff Presenter:	Stacy Montgomery
Staff Recommendation:	Approval
Additional Speakers:	Adam Levine
Motion made by:	1) Bullock 2) Bryant
Seconded by:	1) Ranon 2) Rhodes

Motion:	<p>MOTION ONE- Staff also recommends that the Commission invoke Section 1.12 Variance in order to vote on this item at the same hearing in which the amendment is introduced, thereby waiving the requirement for two hearings in Section 1.11 Amendments.</p> <p>MOTION TWO - Staff recommends that Section 1.5 Meetings in the Historic Preservation Rules and Regulations be amended to the following:</p> <p>Amend Historic Preservation Rules and Regulations to Allow for Virtual Hearings</p> <p>2. Regular meetings shall be held on the second Tuesday of each month. Regular meetings <b>shall</b> be held in the Phoebe Stanton Conference Room, Department of Planning, 8th Floor, 417 E. Fayette Street. Regular meetings shall be held at a time chosen in the beginning of each year by the Commissioners. Under extenuating circumstances as determined by the Executive Director <b>and</b> Chair of the Commission <b>or their designees</b>, meetings may be held virtually or in another physical location. Staff shall give Commissioners ample notice of any changes in the meeting schedules or location of meetings. The Chair <b>may</b> establish a procedure with regard to the timing of submission of documents and/or examination of witnesses in advance of a virtual meeting so as to ensure that all parties may fairly participate.</p>
---------	---

		For 1 and 2	Against	Abstain	Absent
Tom	Liebel				
Ann	Powell	X			
Aaron	Bryant	X			
Jill	Dennis	X			
Laura	Penza	X			
John	Bullock	X			
Larry	Gibson	X			
Anath	Ranon	X			
Matthew	Mosca	X			
Jim	French	X			
Elizabeth	Nix	X			

Kate  
Monica  
Edwards  
Rhodes  
**Total**

X			
X			
X			